

MINDY PITZNER

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PROFILE

A highly motivated administrative professional, experienced in gallery management and curation and currently working as a financial analyst for the Minnesota Air National Guard. Also, an enthusiastic professional artist in landscape and portraiture. Through a high level of organization, creative problem solving, and collaboration skills, am committed to serving customers and improving program processes. Currently completing a master's degree in arts administration, with future goals to directly support the art world and its artists.

PROFESSIONAL SKILLS

| Organization | Communication | Creative Problem Solving | Collaboration | Adaptability | Landscape | Portraiture |

EDUCATION

Southern Utah University, Cedar City, UT - MA August 2022 - Current
Arts Administration
Current GPA: 4.0

Bethany Lutheran College, Mankato, MN - BA Aug. 2017 - May 2021
Major in Studio Art with Emphasis in 2-Dimensional Art, Minors in Art History and Arts Administration
Overall GPA: 4.0

WORK EXPERIENCE

Financial Analyst Oct. 2022 - Current

Minnesota Air National Guard, 133rd Airlift Wing

- Review and process travel documents based on federal regulations for 1200+ members
- Manage and audit the government travel credit card program for proper use and fraud for 1200+ members
- Complete other administrative requirements of the travel pay program based on federal regulations

Assistant Gallery Curator Jan. 2018 - May 2021

Bethany Lutheran College, Mankato, MN

- Assisted in planning and oversight of 27 art shows, varying from professional guest artists and student shows
- Sole curated Fall 2020 show, "ELS Peru Gospel Mission, 1972-79", a documentary series of photographs by Pastor Ronald Molstad
- Promoted art exhibits via social media and campus-wide platforms

Archive Internship Aug. 2020 - May 2021

Bethany Lutheran College, Mankato, MN

- Sorted, organized, and preserved BLC Studio Art Department records and department related inventory
- Catalogued current BLC art collection, including 110+ purchased and donated artwork
- Catalogued and appraised the Goetzke Art Collection, donated by Lester Goetzke, including 220+ pieces of individual artwork

Contracted Gallery Director

Sept. 2019 - Aug. 2019

Twin Rivers, Emy Frentz Arts Guild, Mankato, MN

- Planned and oversaw 4 art shows with the assistance of the Emy Frentz Arts Gallery Committee
- Maintained and repaired facility equipment and tools of the gallery
- Managed artwork purchases including pickup or delivery of the work and invoicing

Gallery Intern

Feb. 2019 - Aug. 2020

Twin Rivers, Emy Frentz Arts Guild, Mankato, MN

- Engaged in hands-on training with the gallery's curating team
- Served on the Emy Frentz Arts Gallery Committee, tasked with scheduling and planning gallery events

EXHIBITIONS AND PUBLICATIONS

Annual Juried Art Show

Dec. 2020

The Grand Center for Arts & Culture, New Ulm, MN

Biannual Student Art Show

2018, 2019, 2020, 2021

Bethany Lutheran College, Mankato, MN

"By the Light of the Moon" by Dave Simonett,

Jan.-May 2020

Music Video Production Team Member - Bethany Lutheran College, Mankato, MN

-Character Design; Set Design and Construction

Inkwell Literary Magazine

2019, 2020, 2021

Bethany Lutheran College Student Publications, Mankato, MN